Raccoon Creek Board Meeting

Thursday, April 25th, 2019

Action items in red

Present: Jessica Makosky, Emily Keil-Loudner, Amy Mackey, Nora Sullivan, Sarah Cornwell, Annika Gurrola, Nikki Salas (and Benny), Molly Gurien, Glenn Stout, Angie Cameron.

Minutes scribed by: Emily Keil-Loudner

Quorum established and meeting started at 6:42 PM.

* Review and Approved prior board meeting minutes
  + Angie motioned to approve strategic planning minutes, Sarah seconded, all approved and motion passes.
* Treasury Report
  + Jess received money from Amy from membership dues (and Holiday mailing), donation from Bill Fox (donates frequently), and check from Rural Action for portion of proceeds from Creek Jam 2018.
  + Received $3 March bill from AEP for Waterloo, should not be getting bills from AEP anymore. Need to make sure that is cancelled. Amy will contact DOW about electric bill. Jess/Sarah will contact OUCU to cancel auto withdraw for AEP bill
  + Amy will ask Rural Action about AmeriCorps invoice
  + Updating bank account info
    - Jess motions to add Nora Sullivan to Raccoon Creek Partnership’s Ohio University Credit Union bank account.
      * Sarah seconds, all approved, motion passes.
    - Money in sub accounts needs moved around. Accounts designated for specific grants show to have money even though grant was entirely spent.
    - Members on OUCU account need to sign updated documents stating we do not participate in internet gambling or marijuana sales.
  + Molly updated on process for getting payment to RCP for microscope bought for Molly’s class trip. In process of filling out form for exception of approved vendor from OU.
  + Jess has requested to vacate position due to busy schedule.
    - * Angie moves to vacate Jess from Treasury position.
      * Molly seconds, all approved, motion passes.
    - Nora moves to appoint Sarah to Treasury position.
      * Molly seconds, all approved, motion passes.
    - Jess willing to serve as Assistant Treasurer.
* Watershed Coordinator Update
  + 2019-2020 study plan submitted to EPA
    - Don’t anticipate issues, basically the same except Sarah changed to Nora.
    - Similar amount of chemical monitoring
    - Biological monitoring cut again.
      * Fish and macroinvertebrate sampling will occur once in a 4 year period.
  + Started AmeriCorps interviews.
    - Interviewed 5 people
    - RCP is still planning on having 2 members next year (as of right now)
      * RCP would be responsible for $5000 and OU will pay the rest (total amount for 2 members: $19,000, RCP responsible for $5000)
      * This has not been approved yet
    - Bat presentation was fantastic
      * Had around 40 people attend the event
    - Project Updates
      * Illesboro
        + Was winterized, worked started on it again
        + Contractors working on it around the clock, 7 days a week
        + This project was funded by the Office of Surface Mining Grant, some of the grant $ was for Amy for monitoring, and $1000 was for accounting and went to Linda

When asked about the report for the grant, Linda was no longer willing to do it (she had retired).

An agreement was rewritten and the money will go to OU to pay Amy/Nora for time on the grant

* + - * Sandy Run
        + Grant for this project states that it needs to be completed by December 31st of this year, this has not been started yet.
        + Courtney requested equipment a month ago but was told by her supervisor that it was not currently a priority
        + Jennie completed brochure, sign, and poster and they are ready to go once project is completed
        + Amy and Jen Bowman meeting with Division of Forestry May 2nd to talk about project
* AmeriCorps Education Updates
  + Did/doing two Trimble Earth Day events
    - 180 kids each day, splitting into groups
      * Planting seeds in ice cream cones and the kids then plant the ice cream cones.
  + Doing an event at a library
  + Another possible school event in the works
  + Spring Day camp on Saturday (April 27th) at Raccoon Creek Outfitters
    - Nora and Sarah helping transport equipment
    - Angie has pipe and drape if need be for archery
    - AmeriCorps needs to finalize location
    - Nora will help set up and Sarah will help tear down
* Upcoming Events
  + Family Outdoor Day
    - June 1st at Lake Hope Shelter House
      * Do not need any permits – Amy will print approval email
  + Music Fest at Raccoon Creek Outfitters June 8th
    - RCO would like to partner with a non-profit
    - They would like to partner with us to get a F permit for alcohol sales
      * Dustin would sell as RCP member
      * Motion made by Nora to provide permit
        + \_\_\_\_\_\_ seconded, 6 approved, 1 opposed, motion passes.
  + River Sweep/Clean Sweep
    - June 15th 9am to 1 pm
    - Clean up location is at Kaiser Rd in Wellston
    - Carpool/ meet up location is at The Detour in Wellston (a park and ride & gas station)
    - Annika and Nikki will advertise
  + Creek Jam
    - July 13th at Eclipse
    - Need board assistance for raffle and staffing booth
  + Event at RCO
    - July 13th
    - Need to be present to help with Kayak ticket sales
  + Summer Camp
    - July 15th – 19th at RCO
  + State Fair
    - July 24th – August 4th
    - Amy will check with MRM on preferred dates
  + Little Fish Fundraiser
    - July 28th
  + OWLS conference
    - September 5th and 6th at Lake Hope
  + PawPaw Festival
    - September 13th-15th
* Water Trail Updates
  + Sunday Creek float May 18th
  + Monday Creek float June 2nd
  + Canoes being used for Raw Camp June 11-13th
  + Need more posters/outreach for kayak raffle
  + Amy will get Water trail sign #2 to Glenn
  + Do we want to do another slalom at Pawpaw?
* Property Storage Update
  + We have a new place to store our stuff!
    - OU has been inventorying space and offered a room in the basement of building 21 at the Ridges
    - It is a locking room
    - Outside entrance
    - Will have to let Broeckers know (requires 30 days’ notice per our contract)
  + Monday Creek wrote an Aquatic Education Grant and wrote into it a new computer for the sandbox! Amy will get computer info to Nate Schlater
* Bank account and charitable registration compliance update
  + Nora and Sarah, set up a meeting
  + State of Ohio wants:
    - Revenue
    - Expenses
    - Grants
  + Sarah has compiled the past three years of bank statements and transactions and was able to approximately get revenue, expenses and grants
    - Sarah is sure about expenses but not revenue apart from grants
    - Need from Amy grants and what amounts
      * Amy will do detective work on grants
      * Need to do 2018 first, which is due May 15th
  + Postcard for IRS
    - Sarah will do postcard
    - Amy will send old emails about postcard to Sarah
  + Nora will go through Asset and liabilities
* New Business
  + June 17th, Sarah wants to borrow dip and kick nets. Sarah will coordinate with Amy to get them from DOW shed
  + Pilot Money from AML
    - Produce pilot study that has an economic component and restoring abandoned mine lands
    - There was a project proposal with the Moonville rail trail
      * Proposes 6 new bridges along Hewett Fork opening up several miles of trail and addresses 8 abandoned mine land features (such as putting in bat gates)
    - Don’t know when will be approved or when it will happen
    - Sunday Creek just got a pilot project approved for the Corning/Truetown pigment project
  + Glenn paid $40 for 2 microscopes
  + Amy paid $60 for 2 picnic tables and 1 microscope
  + Next Meeting, Thursday May 23rd. Conference room is reserved.
* Meeting adjourned at 8:45 pm.