**Raccoon Creek Partnership Board of Directors April 2023 Meeting**

Thursday, April 27th 2023 at 6:30 pm, The Ridges, Building 22, Athens, Ohio

Present: Kelsey Daniels, Ashley Grace, Kelly Love, Catherine Blyth, Nichole Mazzone, Emily Keil Loudner, Chris Kimmel, Amy Mackey

Minutes scribed by: Nichole Mazzone

* **Action Items- Completed** 
  + New treasurer (Kelly Love)
  + New board member (Tim Saunders)
* **New Action Items** 
  + Need to remove Sarah Maj. from OUC financial RCP account and determine who is still on account
    - Bank deposit cash box money and inquire about adding and removing people from account - Nora and Kate
    - Nora will have to approach OUC to say Sarah Maj must be removed and anyone who is no longer serving on the board must be removed from the account. Nora will have to request Catherine Blyth and Kelly Love to be added to the account.
    - Print and sign minutes and give to Nora to take to OUCU - Nichole
  + Charitable Law needs done by May 15th - Kate
  + Ashley & Kelsey will compile cash box money to be deposited (leaving $100 in change in box)
  + Continue to send AmeriCorps recruitment prospects to Amy
  + Need to purchase more Merch - approved!! ($500 max) - Americorps
  + Looking for volunteers for Family Outdoor Day (6/3) and Summer Camp (6/18, 6/20, 6/21)
    - Someone to drive canoes on Friday 6/21 (Kate?)
  + Need to Register for Paw Paw Fest ASAP (deadline 6/31)- Nora
    - Price kayak for raffle- Kate
    - Tablecloth purchase (x2) ($300 max)- AmeriCorps
    - List of supplies (possibly in V-drive)- AmeriCorps
  + Work on T-moblie Hometown grant for Vinton Village- Nichole, Kate, Kelly
  + Member recruitment/happy hour- Sarah
* **Treasurer's report (see OUCU summary at the end of the meeting minutes)**
  + Newsletters -$209 -
  + Stamps- $106 -
  + Apple grafting supplies- $11 -
  + Doser cleaning snacks- $18 –
  + Membership donations from Newsletter +
  + Need to remove Sarah Maj. from OUC financial RCP account and determine who is still on account
    - Nora will have to approach OUC to say Sarah Maj must be removed and anyone who is no longer serving on the board must be removed from the account. Nora will have to request Catherine Blyth and Kelly Love to be added to the account.
  + Complete Charitable Law paperwork
  + Cash box management system
    - Only $100 change in the box.
    - Track funds from events
* **Watershed Coordinator Update**
  + Interviewing AmeriCorps candidates- 2 interviews to date
    - 10 or so candidates
    - Flyers sent for distribution
  + Watershed support funding increased
  + EPA fish accreditation submitted
  + Scenic Rivers –
    - SWCD visits to come- Jackson Co.
    - Meeting with ODNR staff May 3rd about next steps
    - Goal is to have it designated by end the year!!!
* **AmeriCorps Update**

**Completed:**

* + Apple grafting- was a (bloody) success (~20 attendees)
  + Lake Hope Nature Center for Earth Day Extravaganza April 22nd Tabling (50 attendees)
    - Sold 3 shirts & 2 bandanas
  + Spring Nature Day- April 29th -
    - 3-6pm @ the Ridges
    - Nature hike, pond study, terrarium craft, museum nature center, mothman presentation (weather dependent)

**Upcoming:**

* + Logan/Hocking Earth Day – May 5th
  + Family Outdoor Day – June 3rd
    - Looking for volunteers -board member needed for the welcome booth and canoes
    - Chris will drive canoes to the boat launch @ Lake Hope
    - Glenn will be there
  + Summer Camp **July 17th- 21st** @ RC outfitters- FULL
    - Need volunteers -Especially for Tuesday, Thursday, and Friday
      * + (Kelsey will ask Jeff to help on Friday)
    - Need someone to bring canoes to boat launch @ Lake Hope
  + Kelsey’s last day in person July 30th – CONGRATS to grad program!
* **Fundraising** 
  + Step Outside grant for Family Outdoor Day to pay for new PFDs and tubs. Still waiting but can use left over Quidel funds from 2020 if DOW grant not received in time.
  + T-Mobile hometown grant- Vinton Village
    - There was confusion on who was submitting. They did not submit and RCP needs to submit it.
    - Applications needs reviewed (based on grant requirements)
    - Coordinate w/ Village Vinton mayor to submit- Chris
  + Duck Derby – New AmeriCorps
    - Prep for selling ducks by Family Outdoor Day
      * AmeriCorps will make how to guide and do as much prep as possible
    - Possibly first week in Oct (7th ish)
    - Less prize $ this time - $100/$50/$25, (last place free merch)- Only charge $2/duck
  + Paw Paw Fest
    - list of supplies
    - Kayak raffle
  + Scenic River Themed Float – ODNR wants to be involved
    - Sell Merch
  + Recruitment Party/Happy Hour
* **New Business**
  + Potential new spot for annual meeting @ Hocking Hills Orchard in Logan
    - Possible late Oct
    - Derek Mills would provide apple tasting
  + Next Meeting: Thursday, May 25th at 6:30 PM – location TBD
* **OUCU Financial Summary regarding Raccoon Creek Partnership account (acct # 60117)**
  + Please remove everyone one who is currently on the account except Nora Sullivan
  + Please add Kelly Love and Catherine Blyth to the Raccoon Creek Partnership account (acct # 60117)
  + The only individuals who should have full access to the RCP account (acct # 60117) are Catherine Blyth (chairperson), Nora Sullivan (vice chair), and Kelly Love (interim treasurer)
  + Amy Mackey is permitted to make deposits into the RCP account (this is noted on the account)
  + Signed by Nichole Mazzone (Raccoon Creek Partnership Secretary)

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Signature Date